

**Bay Haven Charter Academy, Inc.**  
**Board of Directors Meeting Minutes**  
**Thursday, December 6, 2018**  
**North Bay Haven Charter Academy**  
**Media Center**  
**4:00 pm**

**Attending: Mr. Jon McFatter, Dr. Jeremy Hatcher, Mrs. Joyce Wilson, Mrs. Sandy Porter, Mr. Robert Fleming, Mrs. Tiffany Ennis, Mrs. Scotti Haney, Mr. David Haight, Mr. Waylon Thompson**

**Others attending: Mr. Larry Bolinger, Mr. Mike Burke**

- I. **Call to Order** – 4:02 p.m.
- II. **Pledge of Allegiance** – Mr. Jon McFatter
- III. **Prayer** – Mr. Jon McFatter
- IV. **Approval of Agenda** – Mr. Haight made a motion to approve the agenda as presented. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
- V. **Approval of Minutes** – 10/4/18, 11/1/18 – Mrs. Haney made a motion to approve both sets of minutes as presented. Mr. Haight seconded the motion. All in favor, no further discussion, motion carries.
- VI. **Student Recognitions**
  - A. NBH – National Merit Award winner (Semi-finalist Ben Hicks) - and CEO Students of the Month (Madelyn Lund – Elementary, LoriAnn Woodford – Middle, Reagan Swindler – High)
  - B. BH – CEO Students of the Month (Lauren Heath – Elementary, Audrey Vause, Middle)
- VII. **Request by Attorney for Attorney-Client (Executive) Session for Pending Litigation** – Mr. Burke made the request for Executive Session for the purposes of discussing pending litigation. A letter, dated November 29, 2018, was sent by Burke & Blue to all Board members requesting this Executive Session. This session will commence after action items and Mr. Burke will announce at that time the people that will be attending.
- VIII. **Status Reports** – Mr. Cas Gant gave the NBH report. Roof was completed, siding replaced and they were working to get the playground equipment and pavilion up again. Students and teachers were back in the routine again with everyone working hard. There are still some minor things to be done with the restoration crew. With regard to the covered walkways, we have been told we are first in line in the process to get started. We are working with kids to get them uniforms and supplies. We have ordered jackets to be able to give to those in need. There is a community effort here at NBH to make sure students and families are taken care of.

Mr. Spivey gave the BH report. He spoke of how nice it was to see kids come through the doors again on Nov 13. Mr. Spivey expressed thanks to Cotton, Bay Fencing, Custodial service and GAC. The flooring needs to be replaced in building 1. The cafeteria floor will be stained. Hopefully, we may get all flooring done in building 1 and cafeteria over Christmas break. Covington flooring is doing the gym floor and will take 6 to 7 weeks to complete, so we will put this off until the start of summer. We need roofing for the entire campus, which GAC will do. GAC has done a great job of patching it for now.

Technology report – Mr. Rottero was able to get with the adjustor. There are two big outstanding items which are the analog phone lines, fire and security alarms. The PA system was hit hard as well. A lot of the items are on backorder and will probably take through break to get repaired.

Ancillary report – Mrs. Phelan stated everything was up and running. Aftercare is just about to the enrollment that it was pre-storm. Preschool is completely filled with a long waiting list. Food service has been phenomenal. She has strongly encouraged all parents to apply for free and reduced lunch regardless of what happened in the past. The projection is 85 to 90 percent of students will continue to be free/reduced lunch until September of next year.

Enrollment/wait list – Enrollment continues to grow. Students who have been gone since the storm have until January 8<sup>th</sup> to be back in the seat. After that, we can no longer hold their position. All positions are being offered as quickly as possible.

Mr. Bolinger has been in classrooms and has met with grade groups and staff. Everything at both campuses is going well and we are back to regular operations.

**IX. Action/Information Items**

- A. Ratification of Christmas Bonus – Mr. Haight made a motion to ratify the bonus given on the 12/1 payroll. Mr. Thompson seconded the motion. All in favor, no further discussion, motion carries.
  - B. Approval of Bus Driver position reclassification – Mrs. Austill requests that we possibly move three positions to full time status. A question is asked about the possibility of hiring someone part time to make that up and Mrs. Austill explains that the problem is that we have no one applying for the positions. The goal is to get back up to the full staff and any moved to full time would go back to part time. Mr. Bolinger mentions that after the 8<sup>th</sup>, we look to be able to curtail or stop very rapidly the beach route. We are not allowed to transport people who are permanently on the beach or who resided there beforehand. Mrs. Ennis asked the CFO how does this might affect the budget. The CFO spoke about the addition of the benefits, but at this time it is necessary to transport students. Mrs. Wilson asked if we had been advertising the positions, and Mrs. Austill indicated that we have been continuously advertising. Mr. Thompson made a motion to approve the reclassification of up to three positions to full time as presented. Mrs. Porter seconded the motion. All in favor, no further discussion, motion carries.
- X. Attorney-Client (Executive) Session** – Mr. Burke made the formal announcement for executive session. In that session will be board members, Ryan Hobbs by phone potentially, Mr. Bolinger possibly if needed, Mr. Henry, Mr. Burke, and a court reporter. The members entered into this session at 4:46 p.m.
- XI. Termination of Attorney-Client (Executive) Session and Reopening of Open Meeting** – 5:39 p.m.
- XII. Announcements**
- A. Haven Christmas Party – Saturday, December 15<sup>th</sup>, 6:00 – 10:00 p.m. at Sharky's.
  - B. Agenda meeting for the next board meeting will be Monday, January 7<sup>th</sup> at noon. Please get any items for discussion to Mr. McFatter or Ms. Maddox by that time.

C. The next Board meeting will be held Thursday, January 10th at 4:00 p.m. in the North Bay Haven media center.

**XIII. Public Comments**

**XIV. Board Comments** – Dr. Hatcher asked about the legal requirements of advertising an executive session. Mr. Burke commented that it has to be noticed and it was on the website as of Friday, November 30<sup>th</sup>. Mr. Haight was impressed by the love shown to Mr. Spivey and Mr. Bolinger on the BH campus.

**XV. Adjournment** – 5:42 p.m.